

Memorandum of Agreement Between Tallulah Falls School and Elite Euro Talent

This Agreement of Memorandum is made and entered into on 3 / 5 /2021 by Tallulah Falls School (TFS or School) and Consultant (Consultant). Both parties agree as follows:

- I. **Purpose of Agreement.** The Agreement sets forth the terms and conditions upon which Tallulah Falls School retains the Consultant to assist in the school's student recruitment.
- II. **Terms and Conditions.** The parties will have the following responsibilities under this Agreement:

Services to be provided by the Consultant:

1. The Consultant is retained and authorized to represent TFS to appropriate international students as a college preparatory high school for American and international students.
2. The Consultant will provide consistently accurate information regarding academic, extracurricular, residential life at TFS to prospective students and families.
3. The Consultant will communicate the appropriate TFS address, telephone numbers, email addresses to prospective students and their families.
4. The Consultant will communicate all costs associated with attending TFS such as comprehensive tuition, books & uniforms, travel expenses, F-1 visa fees, and other associated costs, to prospective families.
5. The Consultant may advertise the programs of TFS in print or electronic media provided by the School.
6. The Consultant will maintain a good reputation and refrain from engaging in any activity that might cast discredit on the Consultant or the School and thereby deter prospective families.
7. The Consultant will work closely with the prospective families and carefully screen the candidate so an appropriate match is made.
8. The Consultant will assist families in providing TFS with complete student applications including official copies of all original transcripts (with English translations), and any other documents required by TFS in the application process.
9. The Consultant will assist families in the enrollment process.
10. Upon receipt of the student's completed enrollment contract, enrollment deposit, and Bank Certificate of Sufficient Funds the school will send the I-20 form to the Consultant (as directed) and the Consultant will assist and advise the student in obtaining a Student Visa Form F-1.
11. The Consultant will not, under any circumstances, hold, collect, or accept any monies from prospective students on behalf of TFS. All such payments will be made directly to the School.
12. The Consultant is expected to stay in contact with the enrolled student's family, review all school/family correspondence, and assist in correspondence between the two parties. To assist in this, with the family's permission, TFS will inform the consultant of the student's school performance and any other school-related business.

13. The Consultant and all employees of the Consultant, as well as the School, shall maintain confidentiality in relation to information obtained through or as a result of business dealings between the two parties, including this agreement.

Services to be provided by the Tallulah Falls School


1. TFS will provide the Consultant with school admissions brochures and any other relevant promotional literature with updated information about the school.
2. TFS will provide the Consultant with information about new programs offered by TFS and other school-related information in a timely manner.
3. TFS will have the sole authority to admit students referred by the Consultant.
4. The School will respond in a timely manner to any queries, problems or concerns raised by the Consultant on behalf of the family.

Payment to the Consultant

1. Payment will only be made upon TFS's receipt of the full tuition, room, board, and other fee payments from the student and when the student matriculates to the school (at least one month after the start of classes). The Consultant will submit an invoice for payment which will be payable by check or wire transfer.
2. Payment to the Consultant will be at the rate of 10% for the first year tuition fees or first semester if enrolling mid-year and 10% for the second year tuition fees.

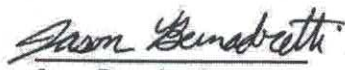
This agreement is valid for the 2021-23 school years unless renewed by both parties in writing. Either party may terminate the Agreement upon thirty (30) days written notice.

Accepted for Tallulah Falls School:


Kelly Woodall
Dean of Enrollment Management
Tallulah Falls School

3/5/21
Date

Accepted for Elite Euro Talent:


Jason Benadretti
Director

3/4/21
Date